



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

JOSH STEIN  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

March 27, 2025

**NOTIFICATION OF AWARD**

D. Locke Rowe  
Smith-Rowe, LLC  
639 Old US 52 South  
Mount Airy, NC 27030

CONTRACT ID: DG00662  
WBS ELEMENT NO.: 7B.107914.9  
COUNTY: ROCKINGHAM  
ROUTE: US 29  
LOCATION: US 29 - 72" CROSSLINE PIPE CULVERT REHABILITATION NEAR A  
TRIBUTARY TO LICK FORK CREEK  
TYPE OF WORK: GRADING, DRAINAGE AND EROSION CONTROL

Mr. Rowe,

I am pleased to inform you that **Smith-Rowe, LLC** has been awarded the contract for the above project based on the bid submitted **March 20, 2025**, in the amount of **\$2,338,841.67**.

Please provide the following documents to the Division 7 Contract Office within 14 calendar days from the date you receive your award letter:

1. A current certificate of insurance on an **ACORD** form. The certificate of insurance must verify coverage as required by Article 107-15 of the Standard Specifications and must name the State of North Carolina as an additional insured on the commercial general liability policy. The contract ID must be listed on the form. The certificate of insurance should be returned to me.
2. A properly executed **Execution of Contract Non-Collusion, Debarment and Gift Ban Certification**. The Execution Forms (Post-Bid) are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-LettingForms.aspx>. The execution of the contract shall conform to Section 102-8 of the *Standard Specifications* and shall be sent to:

**Jennifer Sour, Division Contract Engineer**  
**N.C. Department of Transportation**  
**P.O. Box 14996**  
**Greensboro, N.C. 27415-14996**

Next page

Two (2) original sets of executed Payment and Performance bonds, including power of attorney. The bond forms are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>. Bonds should be returned to me.

As soon as possible following receipt of the properly executed contract bonds, the Department will complete the execution of the contract and return one copy of the contract to you. Please remember that work may not start before the contract has been properly executed.

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the Standard Specifications relative to prosecution of work, progress schedule and preconstruction conference. Information regarding these items should be addressed prior to beginning work. Please forward remaining information to the Division Construction Engineer, Bojan Cvijetic, PE, as soon as possible so that a preconstruction conference can be held. Mr. Cvijetic's mailing address is 1584 Yanceyville St., Greensboro, NC 27405 and telephone number is (336) 487-0000.

In accordance with Article 104-2 of the Standard Specifications, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Please furnish this information to Resident Engineer, Jacob B. Harris, PE. The Resident Engineer's mailing address is PO Box 1318, Reidsville, NC 27323-1318 --and telephone number is (336) 520-6060.

If you have any questions, please contact me at telephone at (336) 487-0080.

Best Regards,

DocuSigned by:

*Jennifer A. Sour*

B213233052CA46B...

Jennifer A. Sour

Division Contract Engineer

JAS

cc: file

ec: W. R. Archer, III, PE., Division Engineer  
B. Cvijetic, P.E., Division Construction Engineer  
M. P. Whitley, PE, Deputy Division Engineer  
S. D. Dixon, Division Maintenance Engineer  
C. B. Smitherman, PE, Division Project Delivery Engineer  
J. B. Harris, PE, Resident Engineer  
S. King, Final Estimate Technician  
SMO